

**Pay Bands 2025/26 (with effect from April 2025)**

Pay Band A		
Roles		
Casual admin support	£12.21	- £15.50
Polling station - ballot box/equipment issuing assistants		
Postal vote - prep and issue assistant		
Postal vote - opening and checking assistant		
Ballot box receipt assistant		
Poll card - prep and issue assistant		
<b>Poll clerks</b>		
Count setup/take down assistant		
Count and verification assistants		
Count security		
Postal vote security		
Reception staff		
Poll card – printing		
Printing coordinator (e.g. printing of letters)		

Pay Band B		
Roles		
Polling station - ballot box/equipment issuing supervisors	£13.78	- £18.37
Postal vote - prep and issue supervisor		
Postal vote - opening and checking supervisor		
Ballot box receipt supervisor		
Poll card - prep and issue supervisor		
Count staff - IT support		
Postal vote - IT support (signature verification)		
Count setup/take down supervisor		
Count and verification team leader		
Unused ballot papers checking and verification		
Collection and prep of equipment		

Pay Band C		
Roles		
<b>Presiding officer</b>	£16.07	- £20.09
Count and verification supervisor		
Staff payments/payroll		
Poll card, postal votes and ballot papers - running data, checking and proofing		
Postal vote - signature adjudicators		
Top table assistant/data officer		
Media handling/comms		

Pay Band D		
Roles		
Count manager	17.22	- £29.85
Polling station inspector		
Postal vote – opening session manager		

Other Rates		
Type		
Poll card (hand) delivery (per poll card)	£0.20	- £0.39
Travel up to 10 miles		£4.50
Travel between 10-20miles		£9
Travel of 20 miles or more	£9	- £18
Mileage rate		£0.45
Training per member of staff (up to a maximum) **		£43.56
Training Prep & Delivery (per session)	£102.50	- £153.75
<b>Bookkeeping capped at a maximum (prior approval required)</b>		<b>£410</b>

\*\* Note that ROs can choose to pay at any fixed rate up to this maximum amount. The rate, however, will need to reflect the duration and complexity of the training.